ProNovia®
The Business Process Company

ProDMS

SAP Expertise – Document Management System

SUMMARY

ProNovia is the specialised competence partner for your SAP Document Management System (DMS).
ProDMS means for our customers: With our help, they implement a central document management system that is integrated and managed across modules via SAP S/4HANA. Microsoft® Office-compatible SAP Document Management from ProNovia increases business agility and efficiency.

Electronic documents under control

Document control – creation, review, approval, distribution, old version collection, etc. – and daily document management are elementary challenges for business success.

Challenges

Our aim is to improve data quality and reduce throughput times. Processes and responsibilities must be clearly defined and documents must be maintained consistently and multilingually. For redundancy-free data maintenance, Microsoft® Office documents must be integrated in a compatible way. All documents must be made available in a standardised neutral format (e.g. PDF) in the relevant business processes, regardless of the generation application. The integrity of documents must be guaranteed at all stages.

Solution components

- Structured filing with precise control. Automatic enrichment with structure-specific information simplifies maintenance and administration.
- The language-dependent control of documents (and templates) enables straightforward document management in multilingual companies.
- The deep integration of Microsoft® Office enables the automatic enrichment of Office documents with SAP data.
- Office templates can be seamlessly integrated into SAP S/4HANA and new document originals can be generated directly from SAP S/4HANA.
- Mass changes and cloning operations can significantly increase efficiency.
- Responsibilities can be controlled, document changes can be validated and released by workflow-based testing and approval processes.

- Using process-integrated conversion servers, archiving and print formats are generated for all applications and interfaces.
- Thanks to user-friendly user interfaces, complex data is presented clearly and comprehensibly and can be processed efficiently.
- Essential administration and migration functions allow targeted error corrections and the reorganisation of existing data.

Solution tools

SAP solutions from ProNovia harmonise and perfect document management.

- **ProDocument**
  SAP Solution – Document Management Client
- **Pro**Office
  SAP Solution – DMS MS Office Integration

- **Pro**Process
  SAP Solution – Business Process Framework
- **Pro**Admin
  SAP Solution – PLM Administrator
- **Pro**Framework
  SAP Solution – Application Framework
- **Pro**Partner Produkte
  Conversion solutions from SEAL Systems

Solution competences
- Process consulting
- Project management
- Solution integration
- Development
- Services

YOUR BENEFITS

The precisely defined handling of documents in all their manifestations forms the basis for all operational efficiency efforts. Implementation and training by ProNovia quickly lead to a tangible sense of achievement.

"ProDMS supports ProNovia customers to build a consistent and well-arranged document management system. With this SAP overall solution, it is possible to manage documents uniformly and reduce redundancies within a short time. This makes ProDMS an investment that pays off quickly and makes a major long-term contribution to corporate success."

ProDMS

Material master

Change master

Work breakdown structure

Sequence

Business partner

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ProNovia ®
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SAP Partner

swiss made software

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